



## APPLICATION CHECKLIST THE 2015-2016 SCHOOL YEAR

- Application Form (Print or Online)
- Color photos, both parents and student. 3 × 4 cm
- Previous school's records
- Test Scores from previous schools
- English test scores
- Application fee *(KLISC is waiving Application fees for the 2015/2016 School Year. A 2000 RMB savings)*

### GOVERNMENT REQUIRED

- Copies of passports for students/parents
- Copies of Residence permit Students/Parents
- Business license with company Chop
- Original employment certification letter *(this must include: employee name, date of birth and position, period of employment, registered company name, address and telephone number. The certification letter needs to be signed by department head and stamped with company chop on letterhead)*
- Alien employment permit for one parent
- Proof of residence in Chongqing (Residence book or housing rental contract)
- Proof of relationship
- Overseas birth certificate translated (Certified)
- Waiver letter from Education Commission
- Employment Permit Booklet (Tai Gang Ou Gong Zuo Xu Ke Zheng)
- Permanent ID card and Tai Bao Zheng or Tong Xing Zheng *(for student and both parents)*

**KL INTERNATIONAL SCHOOL OF CHONGQING BASHU**

6 Xinnan Rd, Longhu South Garden, Yubei, Chongqing 401147 China

**PHONE** +86-18426443453 **EMAIL** chongqing@klschool.org **WEB** chongqing.klschool.org